

# Taylion High Desert Academy

## Governing Board Regular Meeting Minutes

June 21, 2018

Time: 6:00pm

Location: 14196 Amargosa Rd. Suite D, Victorville, CA 92392

Teleconference Locations:

- 100 N Rancho Santa Fe Rd., Suite 110, San Marcos, CA 92069
- 230 Smoky Crossing Way, Seymour TN
- 32240 Temecula Pkwy, Temecula, CA 92592

### A. Preliminary

1. Call to order

The meeting was called to order at 6:10 pm by Karen Everett.

2. Board Roll call

	Present	Absent
Steve Baisden		X
Tadios Belay	X	
Cathlyn Choi	X	
Karen Everett	X	
Dale Tanner	X	

Additional Attendees:, Tim Smith, Benoni Pantoja, Dawn Bastin, Teri Van Zandt, Magdalena Garcia, Gladys Garcia and Tracey Mora.

### B. Open Session

#### Items Scheduled for Action

1. Approve Minutes from June 11, 2018 Board Meeting

Motion: Everrett

Second: Tanner

Vote: Baisden \_\_\_\_\_ Belay Y Choi Y Everett Y Tanner Y

Information/Actions: Board vote approved 4 to 0.

2. Review and approve May 2018 Financial Package- Dawn

Motion: Tanner

Second: Belay

Vote: Baisden \_\_\_\_\_ Belay Y Choi Y Everett Y Tanner Y

Information/Actions: Board vote approved 4 to 0.

ADA forecasted at 347, 9 less than budget. Revenue forecasted at \$4.3M, \$60K greater than budget. Expenses forecasted at \$4.1M, \$20K less than budget. Surplus forecasted at \$138K, \$80K greater than budget. Cash balance forecasted to be positive throughout the year.

3. Review and approve 2018-2019 Budgets- Dawn

Motion: Everrett

Second: Tanner

Vote: Baisden \_\_\_\_\_ Belay Y Choi Y Everrett Y Tanner Y

Information/Actions: Board vote approved 4 to 0.

Enrollment ADA increasing from 347 to 330. Reducing ADA slightly because we are breaking out San Bernardino. This drives all our revenue. Revenue is \$3.8M. Books, supplies,, teacher salaries and benefits are calculated based on estimated ADA. Anticipating \$3.7M in expenses will leave \$163K Surplus which gives us a \$2.4M ending budget. Cash end of year is estimated at \$2.1M.

4. Review and approve 2018-2019 LCAP- Benoni

Motion: Everrett

Second: Tanner

Vote: Baisden \_\_\_\_\_ Belay Y Choi Y Everrett Y Tanner Y

Information/Actions: Board vote approved 4 to 0.

There are three goals. First is to focus on our professional development plan, focusing common core standards and the next generation science, writing and ELA. Second goal is using data to improve student achievement. We've adopted MAPs to access our students. We are planning to hire someone to be a data coordinator to help look at our state testing, internal testing and certain benchmarks we will use year after year. Third goal is to improve student outcomes by collaborating with certain stakeholder, community partners, parent involvement.

5. Approve Course of Study for Homeless & Foster Youth- Benoni

Motion: Tanner

Second: Belay

Vote: Baisden \_\_\_\_\_ Belay Y Choi Y Everrett Y Tanner Y

Information/Actions: Board vote approved 4 to 0.

State of California recognized there are students who are identified at homeless or foster youth. Requirements are different. Typical high school students need 220 credits to graduation, homeless and foster youth only require 130. They take out most electives and reduce to 3 year English versus 4.

6. Approve Math Curriculum- Benoni

Motion: Tanner

Second: Everrett

Vote: Baisden \_\_\_\_\_ Belay Y Choi Y Everrett Y Tanner Y

Information/Actions: Board vote approved 4 to 0.

Upgrading math curriculum. Algebra book and Integrated 1 and 2. Adopted online, now we need to upgrade our textbooks. This is in the LCAP budget.

7. Approve Fuel Ed Online CTE Curriculum- Benoni

Motion: Tanner

Second: Belay

Vote: Baisden \_\_\_\_\_ Belay Y Choi Y Everrett Y Tanner Y

Information/Actions: Board vote approved 4 to 0.

We are trying to bolster our students options for career readiness. Fuel Ed provides these Career Tech courses for us.

8. Approve Employee Leasing Agreement - Teri

Motion: Everrett

Second: Tanner

Vote: Baisden \_\_\_\_\_ Belay Y Choi Y Everrett Y Tanner Y

Information/Actions: Board vote approved 4 to 0.

A few key employees from High Desert may help out at the San Diego Academy. To avoid employees having 2 W2's which would affect benefits and retirement. This will make the best of our resources. We will bill between Taylion High Desert and San Diego twice a year based on need. This will take effect July 1, 2018.

9. Approve Fiscal Policies and Procedures – Addendum 1 – Travel - Teri

Motion: Everrett

Second: Belay

Vote: Baisden \_\_\_\_\_ Belay Y Choi Y Everrett Y Tanner Y

Information/Actions: Board vote approved 4 to 0.

We have employees that travel excessively and they have to spend a lot of money on wear and tear, using up the life of their car. We would pay the federal rate plus half of much for employee who drive 1000 or more miles per month. Pay a mileage allowance in lieu of mileage reimbursement.

## **Communications**

### **10. Principals Report – Benoni**

San Bernardino passed the fire inspection. Workforce readiness students almost completed a course with community college. Prom went well. San Bernardino graduated 50 students. High Desert graduated 16 and all 16 have submitted application to Victorville College.

### **11. Charter Petitions – Benoni**

We have a great relationship with Adelanto and feel we will be approved. Have a great relationship with San Bernardino as well. Parents and students represented us well.

### **12. Next Annual Board Meeting Date – Tracey**

Tentative Annual Board Meeting Date – July 26 at 6:00pm. This meeting is to elect new members, select/vote in the board chairman and secretary. . Approve 2018-2019 Regular Board Meeting dates. Special meetings may be scheduled as needed.

## **C. Adjournment**

Meeting was adjourned at 7:01.

# Taylion High Desert Academy

## Board of Director Members

Officers:	Board Members:
Timothy A. Smith President <a href="mailto:tsmith@Taylion.com">tsmith@Taylion.com</a> 602-740-4123	Steve Baisden Board Member <a href="mailto:Steve.baisden@pepsico.com">Steve.baisden@pepsico.com</a> 760-559-2010
Benoni Pantoja Vice President <a href="mailto:Benoni.pantoja@taylion.com">Benoni.pantoja@taylion.com</a> 760-755-9877	Tadios Belay Board Member <a href="mailto:tadi2001@gmail.com">tadi2001@gmail.com</a> 510-328-0003
Eva Helt Principal, THDA San Bernardino <a href="mailto:Eva.Helt@Taylion.com">Eva.Helt@Taylion.com</a> 909-889-5152 x101	Cathlyn Choi Board Member <a href="mailto:cathcwk@gmail.com">cathcwk@gmail.com</a> 858-361-4502
Evelyn Sandoval Principal, THDA <a href="mailto:Evelyn.Sandoval@taylion.com">Evelyn.Sandoval@taylion.com</a> 909-653-3008	Karen Everrett Board Treasurer <a href="mailto:k.everrett@ymail.com">k.everrett@ymail.com</a> 760-669-4658
Shannon Smith Vice President <a href="mailto:Smith.Shannon50@yahoo.com">Smith.Shannon50@yahoo.com</a> (602) 741-4123	Dale Tanner Board Secretary <a href="mailto:dpatanner@aol.com">dpatanner@aol.com</a> 951-265-2027